

The Constitution of the Hofstra College Republicans

Under Article I, section two, of the Student Government Association Constitution, the following organization is hereby granted approval to function as a student organization for the best interest of the University community. It is the duty of this student organization to follow the Student Government Association's Constitution and Policy Series. A club or organization shall be defined as non-exclusive in its membership and actions if it extends equal opportunity to all qualified individuals without regard to Protected Characteristics. Qualified individuals are defined as those who meet the expectations and standards of the organizations' inherent purpose.

Article I: Club Name

A. The name of this club shall be the Hofstra College Republicans.

Article II: Club Purpose

A. The purpose of this club is to promote the conservative beliefs of the National College Republicans Committee. This includes outreach to all Hofstra students and the surrounding community of Hempstead, Nassau County, Long Island and the state of New York. This club will focus on campaigning for candidates nominated by the Republican Party; create events that will promote the beliefs of the club; debate with other political clubs on campus; and hold weekly meetings for club members to execute these actions.

Article III: Club Advisor

A. The club advisor must be a non-student Hofstra University employee.

B. The advisor must be approved by 2/3 majority of active members.

C. The duties of the club advisor will be the following

1. Mentor and advise this organization on how best to fulfill the purpose of the club
2. Hold members and officers of this club accountable.

Article IV: Club Membership

A. Any full-time undergraduate student at Hofstra University may become a member.

B. Status of Members

1. To be recognized as an active member, students must attend at least 3 consecutive meetings.
2. Once active, members are required to attend at least 1/2 of the regularly scheduled meetings to retain active membership.
3. Exceptions to rule 2 may be granted at the discretion of the Executive Board in extenuating circumstances.

C. Members Responsibilities

1. Members of the Hofstra College Republicans must be held to the highest standard.
2. Whenever a member is representing the Hofstra College Republicans they must always look presentable, and must give the utmost respect to everyone regardless of political views.
3. All active members are required to attend at least one event hosted by the Hofstra College Republicans in addition to the weekly meetings.
4. If a member fails to meet these responsibilities, they will be considered an inactive member.

Article V: Club Officer Positions and Responsibilities

A. President

1. Run all club meetings
2. Represent or find representation for the Hofstra College Republicans where such representation is required, requested, or deemed appropriate and/or acceptable.
3. Update Collegiate Link by ensuring that the member roster is active and complete and by updating advisor information.
4. The President is responsible for contacting Republican campaigns and setting up all campaign events.
5. The President has the right to delegate any responsibility to any of the other presiding officers.
6. Must attend at least one campaign event during a general or midterm election cycle
7. Must attend the majority of events hosted by the Hofstra College Republicans that are not campaign related.
8. Must book tabling in the Student Center at least once month per semester and must table for at least one hour for a majority of them.
9. Must not currently be on EBoard for any club affiliated with another political party.

B. Vice President

1. Temporarily assume the duty of the President for up to four weeks, in the event of a resignation, removal of the President, or in the event that the President cannot for any reason fulfill his/her duties.
 - a. Before the four weeks is up, the Vice President must host elections for all vacated positions. See Article 6 for more details.
2. Assist the President in maintaining a strong relationship with members of the club, advisors, and SGA.
3. Assist the President in all club matters when necessary.
4. Must attend at least one campaign event during a general or midterm election cycle.
5. Must attend the majority of events hosted by the Hofstra College Republicans that are not campaign related.
6. Must table for at least an hour during a majority of the booked tabling opportunities each semester.
7. Must not currently be on EBoard for any club affiliated with another political party.

C. Treasurer

1. Responsible for making the budget and presenting it to SGA.
 - a. Responsible for making a budget for Appropriations and presenting it to SGA when applicable.
2. Assist the President in maintaining a strong relationship with members of the club, advisors, and SGA.
3. Must go to at least one campaign event in a general or midterm election cycle.

4. Must attend the majority of events hosted by the Hofstra College Republicans that are not campaign related.
5. Must table for at least an hour during a majority of the booked tabling opportunities each semester.
6. Must not currently be on EBoard for any club affiliated with another political party.

D. Secretary

1. Must keep all records of weekly meetings including attendance and minutes. Must also keep record of all documents including the constitution, budget, and any other document that the Executive Board views as important.
2. Assist the President in maintaining a strong relationship with members of the club, advisors, and SGA.
3. Must attend at least one campaign event during a general or midterm election cycle.
4. Must attend the majority of events hosted by the Hofstra College Republicans that are not campaign related.
5. Must table for at least an hour during a majority of the booked tabling opportunities each semester.
 - a. Must add new members to the email list.
6. Must keep members informed about campaigning opportunities, events, or unique things happening at our meetings by emailing our members.
7. Must inform the rest of the Eboard about any and all club related inquiries received via email.
8. Must not currently be on EBoard for any club affiliated with another political party.

E. Public Relations Chair

1. Must regularly maintain and update all social media accounts of the Hofstra College Republicans.
2. Must take photos and/or video(s)_ of meetings and events that the EBoard deems necessary for recruitment and social media purposes.
3. Must inform the rest of the Eboard about any and all club related inquiries received via direct message on all social media platforms
4. Must not currently be on EBoard for any club affiliated with another political party.
5. Must table for at least an hour during a majority of the booked tabling opportunities each semester.
6. Must attend at least one campaign event during a general or midterm election cycle.
7. Must attend the majority of events hosted by the Hofstra College Republicans that are not campaign related.
8. In the event that the Public Relations chair resigns or is removed from their position, the current EBoard can select an active member to temporarily serve as Public Relations Chair until a new one is elected.
 - a. Elections must occur up to four week after this occurs.

Article VI: Elections

- A. Elections must be held at least two weeks prior to the end of the semester.
 - i. In the event of a special election due to vacancy, elections must be held two to four weeks after an EBoard position opening emerges.
 - ii. If the vacancy occurs at the end of the Fall semester, in-between semesters, or in-between school years, an election must be held at the second meeting of the subsequent semester,

- B. The Executive Board must notify members two weeks prior to when elections are held.
- C. The President shall take nominations from the floor. Any active members may nominate themselves or other members for the position in question.
- D. At least two active members must second the nomination.
- E. There shall be a closed ballot voting process;
- F. The election shall be constituted by a simple majority of active members present.
 - 1. If any one of the candidates does not obtain 50 percent of the vote, the two individuals with the highest number of votes will participate in a run-off election.
 - 2. If three or more candidates tie in the percentage of votes cast in the first election, all of those candidates will reintroduce themselves and proceed with another election until there is a majority or two individuals with the highest number of votes in which they will participate in a run-off election.
- G. All ballots must be cast in person. No voting proxy will be permitted in any election.
- H. All individuals running must be there in person to accept the nomination and run.
 - a. Exceptions to G may be granted at the discretion of the Executive Board in extenuating circumstances
- I. The order of elections shall start with the President. After the President is elected, the Vice-President will be elected, followed by the treasurer, then the secretary, and finished by Public Relations Chair.
- J. For the last two weeks newly elected officials shall shadow the current Executive Board in order for a successful transition.
- K. Within these last two weeks, the newly elected President and Vice President must meet with the club advisor to introduce themselves.
- L. The newly elected Executive Board shall take power at the end of the spring semester.
- M. Active Members who are on E-Board for other Hofstra Clubs affiliated with political parties, (i.e. Green Party, Democrats, Democratic-Socialists, Libertarian, etc.) are not eligible to run for any EBoard Position.
 - a. Being on Eboard for political related clubs like Get Global, Model United Nations, Peace Action Matters, etc. is acceptable.
 - b. Individuals who are active members and are not registered Republican or do not identify as Republican are still eligible to run.
- N. Procedure in the event of resignation, removal, or vacancy:
 - 1. If the Presidency is vacant, then the Vice-President will be the interim President, the Treasurer will become the interim Vice President, the Secretary will become the interim Treasurer, and the Public Relations Chair will become the interim Secretary, and the remaining eboard members will select via $\frac{3}{4}$ vote an active member to become interim Public Relations Chair. Elections must be held two to four weeks upon this occurring.
 - a. If both the Presidency and Vice-Presidency are vacant, an election shall take place within four weeks of the vacancy. The treasurer will serve as the interim President and maintain their duties of treasurer. The secretary will serve as the interim Vice President, and the Public Relations Chair will serve as the interim secretary. An active member would be selected by a $\frac{2}{3}$ vote of the three remaining eboard members to serve as interim Public Relations Chair.
 - b. If the position of Treasurer becomes vacant, the Secretary will become interim Treasurer, the Public Relations Chair will become the interim Secretary, and an active member would be selected by a vote of $\frac{3}{4}$ of the remaining eboard members to serve as interim Public Relations Chair.

c. If the position of Secretary becomes vacant, the Public Relations Chair will become Secretary and an active member would be selected by a vote of 3/4 of the remaining eboard members to serve as interim Public Relations Chair.

d. If the position of Public Relations Chair becomes vacant, an active member would be selected by a vote of 3/4 of the remaining eboard members to serve as interim Public Relations Chair

2. If three or four positions become vacant, the remaining one to two Eboard Members would select three to four active members who have been a part of the club for at least a year to temporarily fulfill the vacant positions. In this instance elections must occur two weeks upon vacancy. All Executive Board positions vacant shall be decided through elections. Elections for any open position must occur 2-4 weeks upon the initial vacancy.

i. If the vacancy occurs at the end of the Fall semester, in-between semesters, or in-between school years, an election must be held at the second meeting of the subsequent semester,

ii. For all vacant positions, besides Public Relations Chair or any position whose position is filled via Eboard selection, the Eboard member temporarily filling in for a position has the choice to return to their prior role, If they decide to do so before the special election is held, no special election will occur for that position.

1. a. If prior to the special elections an Eboard member who is temporarily filling in for a position decides to not return to their previous position, they will have to run for any opened position, and their previous position will be included in the special elections.

Article VII: Meetings

A. Meetings shall be held once a week while classes are in session, unless the Executive Board decides to cancel. The exact time and date of said meetings shall be determined by the Executive Board.

1. Exception to this rule is if the current eboard decides to change meetings to being bi-weekly prior to the start of a semester. In this case, exact time and date of all meeting must be scheduled and made relatively available to all members prior to the first meeting.

B. Special meetings may be held if 1/3 of the club's active members present a petition in writing to the President. In the event of this, he/she is required to call a special meeting within the next 48 hours. No removal of officers shall take place during a special meeting.

C. A majority of active members will be required for any business actions at a meeting.

D. Only active members may be permitted to vote during meetings.

Article VIII: Removal of Officers

A. An officer from the Executive Board may be removed from their position if it is determined that any of the following is true:

1. The officer has not fulfilled their duties.
2. The officer has violated the Constitution of the Hofstra College Republicans.
3. The officer has violated any rules or regulations from SGA.
4. The officer has violated any rules or regulations from Hofstra University.

B. To remove someone from office the following steps must be taken:

1. A concerned member must collect and bring charges against the officer to members of the Executive Board that are not being accused. If all members of the Executive Board are being accused, then the concerned member will go to the advisor.

2. The Executive Board/Advisor will then notify the one being accused of the charges and will provide the date of the impeachment.
3. The concerned member will then present their findings to the rest of the club at the impeachment proceedings.
4. The officer will then have a chance to rebut the charges.
5. After all procedures have been carried out, a two-thirds vote of all active members present will be needed to remove the officer.

Article IX: Amendment Process

A. Proposed amendments to the constitution shall be presented at any regular meeting and shall be ratified by a 2/3 vote of the active members present and a 3/5 vote of the Executive Board.

Article X: Process for Students to attend Special Events.

A. If the Hofstra College Republicans are able to attend a special event and/or conference the following procedures must take place to decide who shall go.

1. All prospective students must fill out an application provided by the Executive Board and submit said application before the established deadline.
 - a. Exception to this will be made if 4/5 of the eboard approve.
2. Once the deadline for submitting finished applications is over, the Executive Board will pick students to attend based on the following criteria:
 - a. Those that give the best answers to the application.
 - b. Those that are most active in the club, including a high attendance rate for weekly meetings, and attendance and participation in events sponsored and/or created by the Hofstra College Republicans.
 - c. If a student has given ample reasons to lead the Executive Board to believe that they will be a poor representative of the Hofstra College Republicans, then they will not be permitted to attend the event.

Article XI: Addition of EBoard Positions

A. If the EBoard wishes to create a non-permanent EBoard Position the EBoard must unanimously agree on the position's creation and subsequent roles. Additionally, the position shall be presented to the members at any regular meeting and shall be enacted only upon a 2/3 vote of the active members present.

1. Individuals selected to fill temporary Positions can only be filled via 4/5 vote of the Eboard.
 - a. Individuals selected by the EBoard must be an active member.
2. Temporary positions can not be made when there are vacancies on the EBoard.
3. Unless there's three or four vacancies on the eboard, temporary positions cannot fill vacancies on the EBoard without the club's vote.

B. If the EBoard wishes to create a permanent E-Board position, the EBoard must unanimously agree on the position's creation and subsequent roles. Additionally, the position shall only be presented to the members at the meeting that occurs two weeks prior to the end-of-the-year elections and shall be enacted only upon a 2/3 vote of the active members present.

1. If approved, the position will be filled via vote at the next election and all requirements listed in Articles 6 will apply.

C. If the EBoard wishes to create a temporary EBoard position that involves a Graduate Student, the EBoard must unanimously agree on the position's creation and subsequent roles. Additionally, the position shall only be presented to the members at the meeting that occurs two weeks prior to the end-of-the-year elections and shall be enacted only upon a 2/3 vote of the active members present.

1. If approved this position can only be filled by a Graduate Student.
2. The Graduate Student is not eligible to vote on Eboard decisions,
3. Articles 4 and 6 apply when it comes to voting for this position.
4. This position cannot become permanent.

Article XII: Term Limits

- A. Individuals elected to eboard are limited to serving on EBoard for a maximum of 6 full semesters.
1. Individuals elected after the end of the second month of the semester to fill a vacated EBoard position will not have that semester count against the 6 full semester limit.
 2. Temporary positions are not to be counted against this limit either.